

MEMORANDUM

FROM THE IT OFFICE

TO: All E-Mail Users
FROM: Tony Daniels
DATE: Wednesday, June 01, 2016
RE: E-Mail Encryption

To ensure compliance with HIPAA and the HITECH act we have updated the processing rules on the agency e-mail system. Effective Monday June 06, 2016 any e-mail to an address outside of the agency network that contains personal identifying information in the body of the e-mail, or that contains an attachment will be automatically encrypted. The person sending the e-mail will be notified that it was encrypted and the person receiving the e-mail will be notified with an e-mail, per the example below, containing instructions to open the attachment to view the secure message.

1 Attachment Download

websense
ESSENTIAL INFORMATION PROTECTION™

This is a secure, encrypted message.

To view this secure message:

Desktop users - Open the attachment (**message_zdm.html**) and follow the instructions.

Mobile users - Forward this message to:
zdm@vsn.voltage.com and check your inbox for a link to view the message.

**** This encrypted e-mail is from AHRC, Nassau ****

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Confidentiality Notice: This email, including any attachments, is confidential and intended solely for the use of the individual(s) or entity to whom they are addressed. If you have received this message in error please notify the sender.

[Need Help?](#)

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