

# The John Wendell Palmer Scholarship

## APPLICATION *Instructions*

### General Information

The John Wendell Palmer Scholarship was established in 2017 in honor of John Wendell Palmer, a person with an intellectual and/or developmental disability; and recognizes the lifetime of care and support provided by Direct Support Professionals (DSPs).

The Scholarship is granted two times a year (fall and spring semester) to staff members and their families employed at certain residences\* operated by Citizens Options Unlimited, Inc. and AHRC Nassau.

### The Scholarship

The John Wendell Palmer Scholarship is awarded two times a year to a person pursuing a Bachelor's or advanced degree. The Scholarship is in the amount of \$2,500.

### Who is Eligible?

- ) Persons enrolled in college or university pursuing a Bachelor's or advanced degree
- ) Employees of **both Citizens Options Unlimited and AHRC Nassau** noting that priority will be given to the following:
  - ) Employees of Citizens Options Unlimited's Helen Kaplan ICF with special consideration being granted specifically to employees of House C
  - ) Employees of AHRC Nassau Uniondale Home

Students must be registered when funds are disbursed.

### How Do I Apply?

Complete the enclosed application (may be printed or downloaded from the Nassau County AHRC Foundation website ([www.ahrcfoundation.org](http://www.ahrcfoundation.org))) and include:

- ❑ Biographical information requested in the application
- ❑ Plans for intended study
- ❑ List all universities/colleges attended, including undergraduate institutions and degrees received
- ❑ Employment history
- ❑ Other experience and activities as requested on the application
- ❑ One essay on academic program, experience and professional goals - Applicant should discuss the factors that influence life goals through education.
- ❑ **A minimum of two** original, signed letters of recommendation **in sealed envelopes**
- ❑ Verification of Enrollment form **signed and stamped from the university/college registrar** (see page 9 of this application)
- ❑ Information other than letters of recommendations should be limited to the requested length; other attachments are not requested and will not be considered

### **What is the Application Process?**

The John Wendell Palmer Scholarship Committee reviews applications and recommends recipients. All applicants will be notified of their status by July 31 (fall semester) and December 3 (spring semester).

### **How may I use the Scholarship Funds?**

The Scholarship may be used for tuition and fees.

1. The award of \$2,500 will be forwarded to the bursar's office of the Scholarship winner's designated school.
2. Recipients are not permitted to defer the Scholarship.
3. The recipient may accept additional grants and scholarships from other sources.

### **Deadline**

**Applications are accepted by mail only.** Original letters of recommendation must be sealed in separate envelopes and mailed along with the application form and original Verification of Enrollment form. All application materials for the John Wendell Palmer Scholarship must be received or post-marked **by November 16 for spring award, and July 1 for fall award** to be considered. Applications that are incomplete or late due to postal delays will not be considered.

Mail all required documents to:

Nassau County AHRC Foundation, Inc.

John Wendell Palmer  
Scholarship Committee  
189 Wheatley Road, #3  
Brookville, NY 11545

Questions regarding this application may be emailed to [JWPscholarship@ahrc.org](mailto:JWPscholarship@ahrc.org).



**Employment History**

List your employment history, including your current position.

From (Month/Year)	To (Month/Year)	Employer	Address	Type of Work or Position Held

**Commitment to People with Special Needs**

Describe any personal experiences, if any, working with persons with intellectual or other developmental disabilities. **Please limit remarks to approximately 750 words** (*the applicant can attach a separate sheet to the application if so desired*):

**Other Activities**

Please give a description of your related volunteer work and non-scholastic activities.

Volunteer Work

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Non-Scholastic Activities

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**Letters of Recommendation**

Please submit a minimum of two original and signed letters of recommendation from people who can assess your ability to succeed. **These references are to be confidential and enclosed in a sealed envelope signed by the person providing the recommendation.**

Please list below those who will submit recommendations:

	<b>Name</b>	<b>Title</b>	<b>Affiliation</b>
1.			
2.			
3.			

**Essay: Professional Information and Goals**

In approximately 1,000 words, please discuss the factors that influenced your commitment to serving people with special needs through education (*the applicant can attach a separate sheet to the application if so desired*).

**Declaration by Applicant**

I declare that I will take responsibility for school expenses (such as living, traveling, clothing), which are in excess of the \$2,500 Scholarship. If selected as a scholarship recipient I will inform AHRC Nassau of any changes that will affect my ability to undertake my course of study. If selected as a scholarship recipient, I also grant permission to AHRC Nassau to use my name and photograph in literature and on web platforms designed to promote and/or inform regarding the John Wendell Palmer Scholarship. I waive any right to review the letters of reference and attest these letters have been written in confidence.

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(Signature) (Date)

**How did you learn of the John Wendell Palmer Scholarship?**

(Please check the appropriate items.)  
**Checklist to be completed by applicant**

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- Recommendations (a minimum of two)
  - Verification of Current Enrollment Form
  - Application completed in full
  - Signature

**Verification of Enrollment Form  
John Wendell Palmer  
Scholarship**

I certify that \_\_\_\_\_ is currently in  
(Name)

\_\_\_\_\_ at \_\_\_\_\_  
(department) (university/college)

and is enrolled in a \_\_\_\_\_ Degree program.  
(graduate)

\_\_\_\_\_  
(Signature of registrar) (Date) (Expected graduation date)

\_\_\_\_\_  
(Official University/College Stamp)